

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 312 East 3<sup>rd</sup> Street Suite 102 Bethlehem PA 18015

Owner of building Polk St. Development Phone [REDACTED]

Owner's email & mailing address [REDACTED]

Applicant Norman Matthews Phone [REDACTED]

Applicant's email & mailing address [REDACTED]

Street and Number [REDACTED] City [REDACTED] State [REDACTED] Zip Code [REDACTED]

**APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.**

**USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.**

**Historic & Architectural Review Board** – Application form, photographs, and drawings must be submitted **2 weeks prior** to the regular scheduled meeting in order to be placed on the agenda for the next meeting.

**South Bethlehem & Mount Airy Historic Conservation Commission** - Application form, photographs, and drawings must be submitted **2 weeks prior** to the regular scheduled meeting in order to be placed on the agenda for the next meeting.

**1. PHOTOGRAPHS** - Photographs of your building and neighboring buildings **must accompany** your application.

**2. TYPE OF WORK PROPOSED** – Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

- |  |   |
|--|---|
| <input type="checkbox"/> Trim and decorative woodwork            | <input type="checkbox"/> Skylights        |
| <input type="checkbox"/> Siding and Masonry                      | <input type="checkbox"/> Metal work       |
| <input type="checkbox"/> Roofing, gutter and downspout           | <input type="checkbox"/> Light fixtures   |
| <input type="checkbox"/> Windows, doors, and associated hardware | <input checked="" type="checkbox"/> Signs |
| <input type="checkbox"/> Storm windows and storm doors           | <input type="checkbox"/> Demolition       |
| <input type="checkbox"/> Shutters and associated hardware        | <input type="checkbox"/> Other _____      |
| <input type="checkbox"/> Paint (Submit color chips – HARB only)  |   |

**3. DRAWINGS OF PROPOSED WORK** – Required drawings **must accompany** your application. Please submit **ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS**

- Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)
- New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
- New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
- Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)
- A scale drawing, with an elevation view, is required for all sign submittals

**4. DESCRIBE PROJECT** – Describe any work checked in #2 and #3 above. Attach additional sheets as needed.

*It will be made of plastic. It will be 3 dimensional and lit with goose neck lighting. Also window cling signs as shown on pictures.*

**5. APPLICANT'S SIGNATURE**

*Norman Matthews*

DATE: *11/4/19*







94.18 in

51.02 in

*Dinky's*  
**ICE CREAM**  
**PARLOR**  
**& GRILL**

**Kingclip®** Aluminum®



**Specifications:**  
 Maximum Sign: 144"  
 Maximum Height: 64"  
 Maximum Weight: 50"  
 Maximum Wind Speed: 150 mph (with proper installation)  
 Maximum Sign Dimensions: 72" x 144" (with proper installation)  
 A 4700 post head is used.  
 Custom hole dimensions: 3/8" x 1/2" x 3/4"  
 All clip dimensions supplied: 1 1/2" x 1 1/2" x 1 1/2"  
 Mounting clearance: 1" hole x 1/2" depth.  
 All holes are provided as needed to customer specifications.